

**CITY OF WOODSTOCK
PARKS & RECREATION COMMISSION**

December 8th, 2015
City Council Chambers

The regular meeting of the Woodstock Parks & Recreation Commission was called to order at 7:00 PM by Chairman Mike McCleary on Tuesday, December 8th, 2015 in the Council Chambers at City Hall.

A roll call was taken.

COMMISSION MEMBERS PRESENT: Chairman Mike McCleary, Steve Erwin, Pete Riis, Chris Neuhart

COMMISSION MEMBERS ABSENT: Bruce Farris

STAFF PRESENT: Recreation Director Dave Zinnen, Public Works Director Jeff Van Landuyt, Parks and Facility Superintendent Ernie Nelson

OTHERS CITY REPRESENTATIVES PRESENT: None

AGENDA AMENDMENT

Motion by P. Riis; second by C. Neuhart to amend the agenda to include review of the City's CIP document; all ayes; motion approved.

C. FLOOR DISCUSSION:

1. Public comments

None

2. Commission Member comments for any item not on the agenda

None

D. APPROVAL OF MINUTES:

Motion by P. Riis, second by S. Erwin to accept the November 10, 2015 meeting minutes as presented. Ayes: Chairman M. McCleary, S. Erwin, P. Riis, C. Neuhart Nays: None. Absentees: B. Farris Abstentions: None. Motion carried.

E. TRANSMITTALS: (No discussion or action requested)

1. Recreation Department Report for November 2015

D. Zinnen's report was accepted as presented.

2. Parks Division Report for November 2015

E. Nelson's report was accepted as presented.

F. OLD BUSINESS:

1. None

G. NEW BUSINESS:

1. Discussion of New User Group Request by Woodstock Xtreme Softball

John Tillmans and Christina Ramirez, representatives from Xtreme Softball, submitted a New Organization Request to Utilize City Facilities. This U12 girls softball program is requesting the use of Main and the Bigelow fields in Emricson Park. They anticipate playing 12-14 games on these fields from April-October. The group is also reaching out to D200 to utilize the fields at North High School.

All the girls in the program are students in D200.

Per policy, other existing user groups were contacted for their input as to how it would impact their respective programs. The consensus from the other user groups was that Main and especially the Bigelow fields would be the best fit. They definitely do not want to see another user group play at Bates Park.

Motion by P. Riis, second by S. Erwin to accept the request by Woodstock Xtreme Softball to be recognized as an approved organization to utilize City facilities with the stipulation that their use is limited to Main and Bigelow fields in Emricson Park. Ayes: Chairman M. McCleary, S. Erwin, P. Riis, C. Neuhart Nays: None. Absentees: B. Farris. Abstentions: None. Motion carried.

2. Presentation by WHS Engineering Class Regarding Bicycle Plan

The high school group presented its plan to establish bicycle routes from Route 14 to various destinations in Woodstock, primarily tourist destinations and the parks. The group also presented their ideas for a "Divvy" like bicycle sharing plan. At various locations, bicycles would be available for rental on a short term basis. Each station would have a kiosk, station map, and a docking system that releases bikes using a member key or code. No action was required by the Commission. The group will return in the spring to present its final plan.

3. Discussion of Parks Capital Improvement Plan (CIP)

E. Nelson gave an overview of the seventeen CIP projects that have been submitted to the City Administration for review. As presented, there are five "A" projects; five "B" projects; and eight "C" projects. The total requested funds for FY16/17 totals \$814,300. Over the next five years, a total of \$4,231,300 is requested to fund all seventeen projects. There was a general discussion about many of the projects but a concern among the Commission was that the Emricson Park Pond Dredging has been in the plan for well over ten years and the situation continues to deteriorate. There was a consensus among the Commission to move the dredging project from a "C" to a "B" priority.

Motion by S. Erwin, second by P. Riis to accept the Parks CIP as presented with the exception of moving the Emricson Park Pond Dredging project from a "C" priority to a "B" priority. Ayes: Chairman M. McCleary, S. Erwin, P. Riis, C. Neuhart Nays: None. Absentees: B. Farris. Abstentions: None. Motion carried.

H. FUTURE AGENDA ITEMS:

1. Tentative agenda items identified by Administration
 - a.
 - b.
2. Requested by Commission: Any member may suggest an item to be considered by the Commission at a future meeting, but must be approved by a majority of the Commission to be included as a future agenda item.
 - a. Park Master Plan Chapter 2.
 - b. Belcher property update and appraisal.
 - c.

I. ADJOURN:

Motion by P. Riis, second by S. Erwin to adjourn to the Regular Parks & Recreation Commission meeting on Tuesday, January 12, 2016 at 7:00PM. Ayes: Chairman M. McCleary, S. Erwin, P. Riis, C. Neuhart Nays: None. Absentees: B. Farris Abstentions: None. Motion carried. Meeting adjourned at 8:15 PM.

Respectfully submitted,

Dave Zinnen, Recreation Director